

26 - 29 May

Eden Restored

2023

Market Village 23'

23' Theme:

Our theme for Festival 2023 is Eden Restored. We will explore significant garden encounters in Scripture – from the garden of Eden at the very start of the Bible to the tree of life and the restoration of all things in the book of Revelation. We'll be considering what it means to live in and witness to the kingdom of God in our messy world which will one day be fully restored to its created glory, and reflecting on the meaning of our stewardship of the earth and how we can honour God as we look after his creation.

What is the Market Village?

The Market Village is a place for stall holders to operate, it will also be a place punters can interact with each other and exhibitors whilst having a cup of coffee. The tent will be located at the 'heart' of Festival, directly behind Cliff Hall and next to the main stage, where most of the main all-age meetings take place.

What's available:

Our stalls come in two sizes: small (2x2m), medium (3x2m). If you need a larger plot then please get in touch with the Festival coordinator to negotiate this. 2 exhibitor badges come free with your stall purchase and additional exhibitor badges cost £30 each. You will also receive one complimentary camping plot with your booking. A selling premium of £100 is applied to those selling goods. You also have the opportunity to purchase digital ad space with us -graphic and/or motion ads – that we will publicise on screens across site during the event, before sessions and on our Festival at Home (online) stream.

Booking:

Booking for a Market Stall can be done through our [solidrock booking system](#) this year. Here you will be able to purchase your stall, your exhibitor badges, digital ad space and even accommodation. If you aren't ready to pay, but want to secure your stall, go through the system and select 'BACS' at checkout. This will allow you to pay by 1st April via bank transfer.

Cancellation policy:

Cancellation before 1st May 23 will result in a full refund minus an admin fee of approximately £15. Cancellation after 1st May 23 will result in only a 50% return of the booking fee paid.

What we need from you:

1. Copy of your Public Liability Insurance covering the Festival dates.

2. Signed Risk Assessment - this will need to cover the safe set-up, breakdown of your exhibition stand and all stand activities.
3. Signed Copy of the Data Protection Document. This will be sent with our confirmation of booking email.

Market Village opening hours:

Friday 26th May 4pm – 10pm, Saturday 27th May – Monday 29th May 9am – 10pm

However, it is up to the individual stall holder to determine your own hours of operation. Once it's ready, the timetable of the weekend's events will be supplied to you to help you gauge the flow of business.

Set-up:

Feel free to arrive any time on Friday 24 May from 8.00am to set up. Please let us know what time you plan to arrive so we know when to be ready for you. We ask that your stall is ready and set up by 6.30pm. Earlier set-up times are available. Simply contact us to make these arrangements.

- On arrival, go to the main reception located in Cliff Hall to collect your welcome information. We will direct you to your market stall.
- You may pull your vehicle up to the Market Village tent for unloading. Due to the limits of traffic space, we'd be grateful if this could be a speedy process.
- After unloading, please move your vehicle to the car park across the A623.

Entrance fees and badges: Exhibitor badges are issued for the use of the exhibitor and their staff and can be used to enter all Festival events. 2 exhibitor badges will come as standard as part of the stall fee, extra exhibitor badges can be purchased when booking.

Tables and chairs:

We encourage all exhibitors to bring their own furniture when possible, but if you need to hire extra tables or chairs this must be arranged at the time of booking. Each table is approx. 1.6m x 0.8m

Power:

Access to 1 x 240v single phase socket per space unit is automatically allocated to you. This should be enough for computers, lights and displays, but if you need significant power, please do let me know as soon as possible. We require that stall holders have any electrical equipment they are using on site to be PAT test and can demonstrate that it has been done. A useful link: <http://www.hse.gov.uk/electricity/faq-portable-appliance-testing.htm>

Health and safety: You are responsible for the health and safety of your space. This includes the equipment, your staff within, and for the safety of any guests who visit it. You will be asked to provide a risk assessment, a copy of your public liability insurance and a copy of your hygiene certificate (if appropriate). If Cliff College staff or stewards identify anything that causes them concern on the grounds of health and safety, you will be asked and required to remedy the situation and/or risk removal.

First aid: First Aid will be available from an external provider during Festival 2022, who will access minor injuries and advise. In an emergency, please do as you would at home and dial 999. Non emergent

Security:

We have security guards patrolling the grounds overnight throughout Festival. However, it is advisable to remove easy-to-pick-up valuables such as laptops, etc.

Smoking and alcoholic beverages are NOT PERMITTED anywhere on site.

Waste: Please remove all your own rubbish. Crates, packing materials, etc should not be left behind.

Pack-up:

Pack-up is on Monday evening at closing or Tuesday morning. Please ensure that you contact us to schedule your departure so that we may avoid foot traffic disruption.