**WLP in a Year at Cliff College**

**2022-23**

**TIMETABLE AND RESPONSIBILITIES**

Each module consists of three module-sections.  These are the building blocks of the course, and each module-section contains four parts, designed to provide a range of resources and ideas for your learning.

The parts are:

|  |  |  |
| --- | --- | --- |
| **Part** | **Purpose** | **Time Guideline** |
| Worship | Preparation for learning | As required |
| Learn | Personal learning | 10 hours |
| Explore | Group learning (at Cliff or via Zoom) | 1½ hours |
| Project | Items for portfolio  | 8½ hours |

The time estimate for a complete module-section is 20 hours.

A complete module will take an estimated 60 hours.

**You can see that embarking on this course is a major commitment and will make a significant impact on your life.  You should expect to spend at least 10 hours of study time each week over the course of the year, plus 2 weekends,1 week (Monday – Friday) at Cliff College  and 4 Zoom weekends ( Friday evening and all-day Saturday)**

**This does not include any time spent on preparing for worship, writing your sermons, meeting with your tutor and mentor or attending the Local Preachers’ meeting.**

You should consider carefully what other commitments (including those in the life of the church) you will give up in order to complete your studies.

|  |  |  |
| --- | --- | --- |
| **Date** | **Description** | **Who is responsible** |
| **2022** |  |  |
| ASP | Person indicates to a minister they wish to explore a call to Local Preaching | Individual |
| ASP | Arrange a meeting with Superintendent | Individual / local minister |
| June or September  | Local Preachers meeting discusses recommendation | Superintendent |
| June or September | LP meeting appoints Mentor & Local Tutor | LP Meeting |
| ASP | Student is registered with LP office as “on note” | LP meeting secretary |
| ASP | Student submits DBS application and registers for Foundation & Advanced Safeguarding Modules | Student / Superintendent |
| ASP after receiving “note to Preach” and being registered with the Local Preacher’s office | Contact Cliff College to book a place on the WLP in a year course | Superintendent or LP Secretary or Student |
| ASP after receiving “Note to preach” | Student starts preparing and assisting in the leading of worship with Mentor, using “Worship: Foundations” pack.<https://www.methodist.org.uk/for-ministers-and-office-holders/local-preachers-and-worship-leaders/worship-leading-preaching/worship-foundations/> | Student / Mentor |
| August / September | Student starts to study the “Learn” material for all 3 sections of Module 1 | Student |
| **October 7-9** | **WLP in a year Induction weekend including “Explore” sessions for the 3 Module 1 sessions** | **Cliff College / WLP in a Year Team** |
| Ongoing | Student continues to prepare and assist in the leading of worship with Mentor | Student / Mentor |
| October & November | Student works on the 3 Projects for Module 1 and starts to study “Learn” for 3 sections of Module 2. | Student ( with assistance from Local Tutor) |
| **November 25-26** | **WLP in a year Zoom weekend** **Friday evening / All day Saturday**“Explore” sessions for Modules 2 | **WLP in a Year Team** |
| November, December & January | Student works on the 3 Projects for Module 2 and starts to study “Learn” for 3 sections of Module 3. | Student ( with assistance from Local Tutor) |
| December | Initial report to LP Meeting on progress.NB If the student received a note to preach in the June meeting – a reported service may take place with a view to moving to “on Trial”.Student continues to work with Mentor in preparation and leading of worship. | Superintendent / Local Preacher’s secretary/ Mentor / Local Tutor |
| **2023** |  |  |
| **January 13-14** | **WLP in a year Zoom weekend** **Friday evening / All day Saturday**“Explore” sessions for Module 3 | **WLP in a Year Team** |
| January / February | Student works on the 3 Projects for Module 3 and starts to study “Learn” for 3 sections of Module 4 | Student ( with assistance from Local Tutor) |
| March 3-4 | **WLP in a year Zoom weekend** **Friday evening / All day Saturday**“Explore” sessions for Module 4 | **WLP in a Year Team** |
| March | Student works on the 3 Projects for Module 4Report to LP meeting and if not already “On Trial” – receive details from a reported service with a view to moving to “On Trial”**NB: The student needs to be on trial before they can complete Portfolio A**After moving to “on trial” the student continues to work with Mentor in preparation and leading of worship throughout the course. | Student ( with assistance from Local Tutor)Superintendent / Local Preacher’s secretary/ Mentor / Local Tutor |
| **March / April**  | In order to keep on track and complete WLP training in a Year – we recommend that Portfolio A should be submitted be end of March / early April. | Student (with assistance from Local Tutor) |
| April  | Student starts to study the “Learn” material for all 3 sections of Module 5 | Student |
| **April 28-30** | **Second WLP in a Year Residential** **Including all “Explore” sessions for Module 5** | **Cliff College / WLP in a Year Team** |
| Appx end of May | Assessment of Portfolio A is received if submitted by end of March. | Local Preachers Office |
| May / June | Student works on the 3 Projects for Module 5 and starts to study “Learn” for 3 sections of Module 6 | Student ( with assistance from Local Tutor) |
| June | Report to Circuit LP meetingIf Portfolio A has successfully been completed: TRIAL SERVICE & FIRST INTERVIEWDecision is made on the continuation (or not) of the student’s trial status. | Superintendent / Local Preacher’s secretary/ Mentor / Local Tutor |
| June 9-10 | **WLP in a year Zoom weekend** **Friday evening / All day Saturday**“Explore” sessions for Module 6 | **WLP in a Year Team** |
| **June / July** | Student works on the 3 Projects for Module 6 and starts to study “Learn” for 3 sections of Module 7 and 8 | Student ( with assistance from Local Tutor) |
| **July 31- August 4** | **Summer School – Modules 7 & 8**“Explore” sessions for Modules 7 & 8 | **Cliff College** |
| August - September | Student works on the 6 Projects for Modules 7 & 8 | Student ( with assistance from Local Tutor) |
| September | Report to LP Meeting | Superintendent / Local Preacher’s secretary/ Mentor / Local Tutor |
| **End of September** | In order to keep on track and complete WLP training in a Year – Portfolio B should be submitted | **Student ( with assistance from Local Tutor)** |
| October / November | Before Second Interview Advanced Module of Safeguarding Training must have been completedTRIAL SERVICE | Student / Superintendent |
| End of November | Assessment of Portfolio B is received if Portfolio submitted be end of September | Local Preachers Office |
| December | Report to Circuit LP meetingSECOND INTERVIEWDecision is made if to recommend to Circuit meeting that the person be admitted as a Local Preacher. | Superintendent / Local Preacher’s secretary/ Mentor / Local Tutor |
| ASP after December LP meeting | Recommendation is made to the Circuit MeetingNB: IF STUDENT IS CANDIDATING FOR PRESBYTERAL MINISTRY THEY MUST BE ADMITTED AS A LOCAL PREACHER BY NO LATER THAN FEBRUARY OF THE YEAR THEY ARE CANDIDATING. THEREFORE, IF THEY ARE CANDIDATING IN CONNEXIONAL YEAR 2023/24 A CIRCUIT MEETING WILL NEED TO BE HELD FOLLOWING THE DECEMBER LP MEETING BUT BEFORE THE END OF FEBRUARY 2024Arrangements made for a service of Admission as a LP(LP Office require a minimum of 6 weeks notice so they can provide President’s letter and nameplate for Bible) | Superintendent / Local Preacher’s secretary |
| Ongoing | All LP are required to participate in Continuing Local Preacher Development , share regularly with the LP meeting and attend the annual Service of Reaffirmation of their call to be Local Preachers | Local Preacher / Superintendent  |

**Useful Links**

**Worship Foundations pack**

<https://www.methodist.org.uk/for-ministers-and-office-holders/local-preachers-and-worship-leaders/worship-leading-preaching/worship-foundations/>

**Guide to Portfolios**

<https://www.methodist.org.uk/media/7549/wlp-guide-to-portfolios-issue-1-apr-2018.pdf>

**Guide for Mentors and Tutors**

<https://www.methodist.org.uk/media/7902/wlp-guide-for-tutors-and-mentors-issue-1-jan-2018.pdf>

DCH APRIL 2022